

## Ongoing Monitoring Recording Sheet

Date: \_\_\_\_\_

☐ All other waste loads were monitored and did not contain banned material above allowable limits

(signature)

**Attachment B**  
**WASTE BAN COMPREHENSIVE LOAD INSPECTION**  
**REPORTING SHEET**

Date of inspection \_\_\_\_\_ Hauling Co. \_\_\_\_\_ Truck # \_\_\_\_\_

Size of Truck \_\_\_\_\_ Quantity of Waste \_\_\_\_\_ Origin of waste \_\_\_\_\_  
(if known)

Allowable Amounts of Banned Material		Banned Materials Found in Inspection (fill in quantities)	
Material	QTY.	QTY.	Material
Recyclable Paper (includes corrugated cardboard)	20% or less by volume of load	%	Recyclable Paper
Single Polymer Plastic, Metal & Glass Containers	Option A: At least 3 of the 5 bags inspected contain 5 or fewer glass, metal or single polymer plastic container units  Option B: 20% or less by volume	%	Single Polymer Plastic, Metal & Glass Containers
White Goods	None		White Goods
Lead Acid Batteries	None		Lead Acid Batteries
Whole Tires (landfills only)	None		Whole Tires (landfills only)
CRTs	None		CRTs
Leaves and Yard Waste (loose)	10% of load	%	Leaves and Yard Waste (loose)
Leaves and Yard Waste (bagged)	Roll-off: Less than 20 bags Packer: Less than 10 bags Smaller truck: Less than 5 bags		Leaves and Yard Waste (bagged)
Asphalt Pavement, Brick, Concrete, Metal and/or Wood	20% or less by volume of load	%	Asphalt Pavement, Brick, Concrete, Metal and/or Wood
			No restricted materials found

**Communication re: Failed Load:** ☐ Notified driver that load failed inspection  
☐ Mail "Failed Load " letter and DEP waste ban literature to hauler

**Disposition of Failed Load:** (check one)

<input type="checkbox"/>	Accept, separate, and recycle the banned material.
<input type="checkbox"/>	Reject or reload when substantial amounts of recoverable materials in the load and reasonable outlets for the material.
<input type="checkbox"/>	Dispose, or transfer for disposal, when the waste cannot be recycled, rejected or reloaded <i>(not an option for white goods, lead acid batteries, whole tires, and CRTs)</i> . ★ Use space below to explain reason for disposing, or transferring for disposal, banned materials.

\_\_\_\_\_  
signature of inspector

\_\_\_\_\_  
print inspector's name

\_\_\_\_\_  
title

## ATTACHMENT C

### Sample Letter from Facility to Hauler Regarding Failed Waste Load

Dear [Name of Hauling Company]:

A recent inspection of a waste load delivered by your company revealed unacceptable quantities of materials restricted from transfer stations and disposal facilities. Massachusetts solid waste regulations (310 CMR 19.017) ban the disposal or transfer for disposal of certain recyclable and hazardous materials. A summary of the Department of Environmental Protection's (MassDEP's) waste ban regulations is included for your reference.

Specifically, truck number \_\_\_\_\_ on (date) delivered unacceptable amounts of (material) to this facility. Please inform your customer(s) serviced by that truck about the state waste ban regulations. You may wish to forward this letter and the enclosed MassDEP summary to your customers as a reminder.

As a MassDEP-permitted facility, we are required to ensure that restricted materials are not accepted for disposal. If (name of hauling company) continues to deliver unacceptable quantities of restricted material to this facility, your loads may be rejected, handling fees may be charged, and/or your drivers may experience delays due to the reloading of banned waste. Also, MassDEP will be monitoring our records of load inspections to follow up with repeat violators.

We appreciate your cooperation in this matter.

Yours truly,

(facility operations manager)



COMMONWEALTH OF MASSACHUSETTS  
EXECUTIVE OFFICE OF ENVIRONMENTAL AFFAIRS  
**DEPARTMENT OF ENVIRONMENTAL PROTECTION**  
ONE WINTER STREET, BOSTON, MA 02108 617-292-5500

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Governor

KERRY HEALEY  
Lieutenant Governor

STEPHEN R. PRITCHARD  
Secretary

ROBERT W. GOLLEDGE, Jr.  
Commissioner

**ATTACHMENT D**  
**WASTE BAN LETTER TO FACILITIES**  
**WASTE BAN FACT SHEET**

**(To be distributed to facility's customers as needed)**

This information is available in alternate format. Call Donald M. Gomes, ADA Coordinator at 617-556-1057, TDD Service - 1-800-298-2207.

DEP on the World Wide Web: <http://www.mass.gov/dep>

Printed on Recycled Paper



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INSERT DATE

Dear Solid Waste Facility Operator:

Massachusetts's solid waste regulations 310 CMR 19.017 ban the disposal, or transfer for disposal of certain recyclable and hazardous products. Known as "waste bans," the disposal prohibition on asphalt pavement, brick, concrete, cathode ray tubes, glass containers, lead batteries, leaves and yard waste, metal, metal containers, recyclable paper, single polymer plastics (i.e., narrow neck plastic containers), tires, white goods and wood have been phased in since 1991.

Solid waste facilities' "Authorization to Operate" are based, in part, on their compliance records with environmental regulations. Each facility, through its waste ban compliance plan, needs to demonstrate how the facility will not accept banned materials for disposal or transfer for disposal.

Please inform your customers of these guidelines. A summary of the waste ban regulation is attached. If you have questions regarding this matter, please contact the appropriate MassDEP regional office.

Sincerely,

James C. Colman  
Assistant Commissioner for the  
Bureau of Waste Prevention

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## Summary of Waste Ban Regulations

This document summarizes the waste control regulations pursuant to 310 CMR 19.017 of the General Requirements, Procedures and Permits for Solid Waste Management Facilities. These regulations are designed to conserve capacity at existing disposal facilities and stimulate recycling markets by diverting recyclable materials from the waste stream. They also prohibit certain toxic materials that may adversely affect the environment when landfilled or incinerated.

These regulations apply to solid waste landfills, incinerators and transfer stations. It is the responsibility of the facility operator to ensure that no prohibited materials above allowable quantities are accepted at the facility. Facilities should monitor their waste streams and randomly inspect trucks of waste for restricted materials. A facility may reject loads containing unacceptable amounts of recoverable restricted materials.

### Definitions of Materials Restricted by 310 CMR 19.017:

**Asphalt Pavement, Brick,  
and Concrete:**

asphalt pavement, brick and concrete from construction activities and demolition of buildings, roads and bridges and similar sources.

**Cathode Ray Tubes:**

any intact, broken, or processed glass tube used to provide the visual display in televisions, computer monitors and certain scientific instruments such as oscilloscopes.

**Glass Containers:**

glass bottles and jars (soda-lime glass) but excluding light bulbs, Pyrex cookware, plate glass, drinking glasses, windows, windshields and ceramics.

**Lead Batteries:**

lead-acid batteries used in motor vehicles or stationary applications.

**Leaves:**

deciduous and coniferous leaf deposition.

**Metal:**

ferrous and non-ferrous metals derived from used appliances, building materials, industrial equipment, transportation vehicles, and manufacturing processes.

**Metal Containers:**

aluminum, steel or bi-metal beverage and food containers.

**Recyclable Paper:**

all paper, cardboard, and paperboard products excluding tissue paper, toweling, paper plates and cups, wax-coated cardboard, and other low-grade paper products.

**Single Polymer Plastics:** all narrow-neck plastic containers where the diameter of the mouth of the container is less than the diameter of the body of the container. This includes single polymer plastic containers labeled 1-6.

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- Tires:** a continuous solid or pneumatic rubber covering intended for use on a motor vehicle.<sup>1</sup>
- White Goods:** appliances employing electricity, oil, natural gas or liquefied petroleum gas to supply heat or motor power to preserve or cook food, to wash or dry clothing, cooking or kitchen utensils or related items; or to cool or to heat air or water. These include, but are not limited to, refrigerators, freezers, air conditioners, water coolers, dishwashers, clothes washers, clothes dryers, gas or electric ovens and ranges, and hot water heaters. White goods do not include microwave ovens.
- Wood:** treated and untreated wood, including wood waste.<sup>2</sup>
- Yard Waste:** deciduous and coniferous seasonal depositions (e.g. leaves), grass clippings, weeds, hedge clippings, garden materials, and brush 1" or less in diameter (excluding diseased plants).

For more information regarding waste disposal restrictions, contact the appropriate MassDEP regional office.

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<sup>1</sup> Shredded tires, defined as tires that have been cut, sliced or ground into four or more pieces such that the circular form of the tire has been eliminated, can be landfilled.

<sup>2</sup> "wood waste" is defined in the solid waste regulations as follows: Wood waste means discarded material consisting of trees, stumps, and brush, including but not limited to sawdust, chips, shavings and bark. Wood waste does not include new or used lumber or wood from construction and demolition waste and does not include wood pieces or particles containing or likely to contain asbestos, chemical preservatives such as creosote or pentachlorophenol, or paints, stains or other coatings.

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## ATTACHMENT E

### Sample Letter from Facility to Municipality Regarding Failed Waste Load

Dear Customer:

A recent inspection of a waste load generated or contracted from your community revealed unacceptable quantities of materials restricted from transfer stations and disposal facilities. As you may know, Massachusetts solid waste regulations ban the disposal or transfer for disposal of certain recyclable and hazardous materials. A summary of the Department of Environmental Protection's (MassDEP) waste ban regulations is included for your reference.

Specifically, unacceptable amounts of (material) were delivered to this facility on (date). Feel free to contact MassDEP, either through its website at [www.mass.gov/dep](http://www.mass.gov/dep), or by calling John Crisley at 617-556-1021 for assistance with improving your community's recycling program.

As a MassDEP-permitted facility, we are required to ensure that restricted materials are not accepted for disposal. If (name of municipality) continues to deliver unacceptable quantities of restricted material to this facility, your loads may be rejected, handling fees may be charged, and/or your drivers may experience delays due to the reloading of banned waste.

If (name of municipality) has a MassDEP Approved Recycling Program (DARP) and continues to deliver unacceptable quantities of restricted material to this facility, your community's DARP status may be reviewed by MassDEP. MassDEP will be monitoring our inspection records to follow up with those who continue to deliver unacceptable amounts of banned waste.

We appreciate your cooperation in this matter.

Yours truly,

(facility operations manager)



## **ATTACHMENT F**

### **SUGGESTED SIGN LANGUAGE**

Signs shall be posed at the facility entrance and at the waste receiving area and should be large enough to be seen by facility's users.

Massachusetts state regulation 310 CMR 19.017 prohibits the disposal, or transfer for disposal, of the following materials:

**Asphalt Pavement, Brick, and/or Concrete**

**Cathode Ray Tubes**

**Glass Containers**

**Lead Batteries**

**Leaves and yard waste**

**Metal**

**Metal Containers**

**Recyclable Paper**

**Single Polymer Plastics (Narrow-neck Plastic Containers)**

**White Goods**

**Whole Tires (at landfills only)**

**Wood (at landfills only)**